

Memorandum of understanding on roles and responsibilities for the organization of the 2007 World Social Forum

The following memorandum of understanding is reached between the Secretariat of the Council of the African Social Forum (represented by ENDA Third World, Dakar, Senegal) and the Secretariat of the Eastern African Organizing Committee of the World Social Forum 2007 (represented by SODNET, Nairobi, Kenya):

The two parties have agreed as herein below:

1- The Organizing Committee of the World Social Forum 2007 is facilitated by the following:

- Easten African Organizing Committee for WSF 2007
- The African Council through its Facilitating Committee

2- Vision : The two parties share a vision of a World Social Forum as an open space for the promotion of pluralism and diversity premised on reflective thinking, democratic debate and exchange of ideas leading to a permanent process of seeking and building alternatives.

3- Values

The two parties subscribe to core values of justice, integrity, equality, solidarity, transparency, inclusiveness and openness.

4- Mobilization for the success of WSF 2007 . The two parties commit to work together in a cooperative spirit with the view to harnessing and synergizing African and world energies and intellectual, material and cultural resources to ensure that the WSF 2007 in Nairobi is a success.

5- Roles and Responsibilities :

5-1 The Secretariat of the Council of the African Social Forum shall play/have the following roles/responsibilities :

- 5-1-1** Sensitization, mobilization and facilitation of participation in WSF 2007 of social movements from Africa (outside Eastern Africa), especially in countries where social movements have had weak or no active participation in the WSF process,
- 5-1-2** Organization and facilitation of preparatory discussions on thematic issues to feed into the Content and thematic articulation of WSF 2007,
- 5-1-3** Facilitation of the consultation process leading to Nairobi 2007 and of the participation of members of the Council of the African Social Forum in preparatory meetings leading to the 2007 Forum,
- 5-1-4** Facilitation of Pan-African processes (social mobilization ...) that will have a bearing on the success of WSF 2007,

- 5-1-5 Facilitating of the participation of African social movements, networks and organizations to the WSF 2007 in Nairobi (outside Eastern Africa),**
- 5-1-6 Mobilization of actors of African culture and facilitation of their participation in WSF 2007 (outside Eastern Africa),**
- 5-1-7 Mobilization of African and international actors of communication and facilitation of their participation.**

5-2 The East African Committee shall play/have the following roles/responsibilities:

- 5-2-1 All aspects related to organization, logistics and procurement for the 2007 Forum,**
- 5-2-2 Sensitization, mobilization and facilitation of participation of social movements from Eastern Africa in the WSF 2007.**

6- Resource Mobilization and Utilization :

6-1 The parties will develop a joint resource mobilization proposal and budget clearly indicating resource needs for each party with respect to the roles and responsibilities herein stated above.

6-2 Financial resources so raised will be directly channeled to the party concerned inasmuch as they are earmarked for activities to be conducted by that party in accordance with the memorandum.

6-3 Where a partner prefers to make grant to the account of only one of the parties, that party shall be obliged to remit the amount due to the other party in full and in a timely manner. The receiving party shall inform the other party and account for such resources as per agreement accompanying the disbursement of said resources.

6-4 The Secretariat of the Council of the African Social Forum shall be responsible for the administration of resources allocated for the following activities:

6-4-1 Sensitization, mobilization and facilitation of participation in WSF 2007 of social movements from Africa (outside East Africa),

6-4-2 Organization and facilitation of preparatory discussions on thematic issues to feed into the Content and thematic articulation of the 2007 Social Forum

6-4-3 Facilitation of the consultative process leading to Nairobi 2007 and of participation of members of the Council of the African Social Forum in preparatory meetings leading to 2007 Forum.

6-4-4 Facilitation of Pan-African processes (social mobilization, ...) that will have a bearing on the success of WSF 2007.

6-4-5 Mobilization of actors of African culture and facilitation of their participation in WSF 2007

6-4-6 Mobilization of African and international actors of communication and facilitation of their participation

6-4-7 Costs related to planning, coordination and fundraising activities of the Secretariat of the African Social Forum

6-5 The East African Organizing Committee shall be responsible for the administration of resources allocated for the following activities:

6-5-1 Sensitization, mobilization and facilitation of participation of social movements from Eastern Africa in WSF 2007 (for avoidance of doubt, these comprise social movements from Ethiopia, Kenya, Uganda, Somalia and Tanzania).

6-5-2 All procurements related to the structure and infrastructure for WSF 2007 in Nairobi (these will include but not limited to : architectural and physical infrastructure of the venue, translation equipment, computers and other equipment, rent for various venue spaces, youth camp activities, preparatory meetings, staff and volunteer costs of the Secretariat, documentation and publications, publicity and communication and costs related to travel and accommodation for invited speakers from East Africa).

6-5-3 Costs related to planning and coordination activities of the Nairobi Secretariat.

6-6 Each party shall elaborate a system for transparent and prudent management of financial resources, assets and other inventories for the WSF 2007.

6-7 The parties will maintain close communication with regard to financial surpluses or deficits; under funded or over funded activities and reach understanding on how to deal with them.

6-8 Each party will open a bank account exclusively designed for transactions related to the Nairobi World Social Forum with clear oversight framework.

6-9 The two parties will maintain permanent communication and work together with regard to international mobilization and fundraising.

Given under our hands and signed this date of2006

**For the Facilitating Committee
of the African Social Forum Council**

**For the Eastern African Organizing
Committee of WSF 2007**

**(By Taoufik Ben Abdallah
ENDA Third World, Senegal)**

**(By Edward Oyugi
SODNET, Kenya)**

